

## REQUIREMENTS FOR THE ADMISSION OF PUPILS TO THE LIVERPOOL LIFE SCIENCES UTC

### PROCEDURE FOR ADMITTING PUPILS TO THE UTC

#### Admission Numbers

1. The UTC Academy Trust has the following agreed admission numbers for the year 2015/16 and, subject to any changes approved or required by the Secretary of State, for subsequent years:
  - a) 200 pupils in Year 10. The UTC has capacity for 400 pupils in years 10 and 11.

In 2015, the Liverpool Life Sciences UTC will operate a sixth form for a total of 400 students. 200 places overall will be available in Year 12 (the year 12 “capacity”) for its own pupils progressing from year 11. A minimum number of 115 places will be available for external candidates. In such circumstances it will apply the same academic entry requirements as it does to pupils already on roll in the UTC and, if a tie-break is necessary to determine who is admitted, it will apply oversubscription criteria in paragraph 10.

#### Process for application.

2. Arrangements for applications for places at the UTC will be made directly to the UTC.

Information on applications for places at the UTC will be communicated to the Local Authority to support coordination of school place allocation.

The UTC will provide information to the Local Authorities for sign posting to enable parents to view the determined arrangements

The UTC will publish in its prospectus and website information about arrangements for admissions, including oversubscription criteria for the following September (e.g. In September 2014 for admission in September 2015). This will include details of open evenings and other opportunities for prospective students and their parents to visit the school.

3. The UTC Academy Trust will consider all applications for places at the UTC. Where fewer than the published admission number(s) for the relevant year groups are received, the UTC Academy Trust will offer places at the UTC to all those who have applied.

#### Consideration of Applications

##### Admission arrangements for 14-16 provision

4. The oversubscription criteria will use random allocation of places as a tie-break for children within the Local Authority areas as the allocative method to ensure geographical spread and distance for children residing within these areas. This means that applicants

living close to the UTC, or with siblings at the UTC do not have priority over other applicants. Random allocation means that the UTC will not select children on the basis of their ability.

The UTC will allocate places on the 1 March 2015. If places remain available, an additional admission round will run to allocate remaining places on 30<sup>th</sup> June.

- The Home address is considered to be the child's along with their parental main and genuine principal place of residence at the time of allocation of places i.e. where they are normally and regularly living (and as registered with the child's GP). If a child is resident with friends or relatives (for reasons other than legal guardianship) the friends or relatives address will not be considered for allocation purposes.

Admission arrangements for post 16 provision

- The UTC Academy Trust will publish specific criteria in relation to minimum academic entrance requirements for admission or transfer to the UTC sixth form. Both internal and external pupils wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form.

<p><b>Pathway 1 Exploring Life Sciences</b></p> <p>5 GCSEs including the 3 below and grade B or above in the subjects chosen for A levels.</p> <p>English (Grade C or above)</p> <p>Maths (Grade B or above)</p> <p>Science (Grade B or above)</p>	<p><b>Pathway 2 Exploring Natural Sciences</b></p> <p>5 GCSEs including the 3 below and grade B or above in the subjects chosen for A levels.</p> <p>English (Grade C or above)</p> <p>Maths (Grade B or above)</p> <p>Science (Grade B or above)</p>
<p><b>Pathway 3 Exploring Healthcare</b></p> <p>English (Grade D or above)</p> <p>Maths (Grade D or above)</p> <p>Science (Grade D or above)</p> <p>BTEC (Merit or Distinction)</p>	<p><b>Pathway 4 Exploring Health Sciences</b></p> <p>5 GCSEs including the 3 below and grade B or above in the subjects chosen for A levels.</p> <p>English (Grade C or above)</p> <p>Maths (Grade B or above)</p> <p>Science (Grade B or above)</p>

<p><b>Pathway 5</b>  <b>Exploring medicine, dentistry or veterinary science</b></p> <p>6 A or A* at GCSE including English, Maths and Science (or separate sciences)</p>	<p><b>Pathway 6</b>  <b>Leadership and Management</b></p> <p><del>Pathway 4</del>  <del>Exploring Health Sciences</del></p> <p>5 GCSEs including the 3 below and grade B or above in the subjects chosen for A levels.</p> <p>English (Grade C or above)</p> <p>Maths (Grade B or above)</p> <p>Science (Grade B or above)</p>
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7. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing an alternative course for which they do meet the minimum requirements, if that course is provided by the UTC.
8. If the sixth form is undersubscribed, all applicants meeting the minimum academic entry requirements will be admitted.
9. The deadline for applications will be the 31<sup>st</sup> October in any year.

**Procedures where the UTC is oversubscribed.**

10. Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where the UTC is named on the statement, the criteria will be applied in order which they are set out below:
  - a. Children in Public Care
  - b. Children residing within the six local authorities that make up the Liverpool City Region (Liverpool, Sefton, Halton, St Helens, Wirral and Knowsley) will be allocated through independently verified random selection.
  - c. Children living outside these six local authorities by distance with those living closer given preference, as measured in a straight line from the applicants home address to the front door of the UTC.

**Late Applications**

11. Applications received after the closing date will only be considered alongside those applicants who have applied on time if places have not been allocated or there are exceptional reasons for the late application i.e. a major change of circumstance. A late application will not effect the right of appeal to be placed on the waiting list. If the UTC is not full from the first round of applications – a second round of applications will be taken running up until 28 February each year. If necessary a third round will run up until the 30<sup>th</sup> June each year.

### **Operation of Waiting Lists**

12. The UTC will operate a waiting list. Where in any year the UTC receives more applications for places than there are places available, a waiting list will operate until the end of the first term of the school year. This will be maintained by the UTC and it will be open to any parent to ask for his or her child's name to be placed on the list following an unsuccessful application.
13. A student's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where a place becomes vacant it will be allocated to children on the waiting list in accordance with the oversubscription criteria. Where a new unsuccessful applicant is added to the year 10 waiting list all applicants on the waiting list will be subject to further random allocation to determine priority for the place available.

### **Arrangements for admitting pupils to other year groups, including to replace any pupils who have left the UTC**

14. The UTC will participate in Liverpool LA's in year Fair Access Protocol.
15. Subject to any provisions in the LA's admission arrangements relating to applications submitted for years other than the normal year of entry, the UTC Academy Trust will consider all such applications and if the year group applied for has a place available, admit the child unless one of their permitted reliefs apply. If more applications are received than there are places available, the oversubscription criteria will apply.

### **Appeals**

16. The UTC Academy Trust will act in accordance with, and will ensure that an Independent Appeal Panel is trained to act in accordance with all relevant provisions of the School Admissions Code and the School Admissions Appeals Code published by the Department for Education ("the Codes") as they apply at any given time to academies and with equalities law and the law on admissions as they apply to academies. For this purpose, reference in the Codes or legislation to "admission authorities" shall be deemed to be references to the governing body of the UTC.

### **Children with Special Educational Needs**

17. Where a local education authority proposes to name the UTC in a statement of SEN made in accordance with section 324 of the Education Act 1996, the UTC shall

consent to being named, except where admitting the child would be incompatible with the provision of efficient education for other children; and where no reasonable steps may be made to secure compatibility in deciding whether a child's inclusion would be incompatible with the efficient education of other children, the UTC shall have regard to the relevant guidance issued by the Secretary of State to maintained schools.

18. In the event of any disagreement between the UTC and the Local Authority over the proposed naming of the UTC in a statement the UTC may ask the Secretary of State to determine whether the UTC should be named. The Secretary of State's determination shall, subject only to any right of appeal which any parent or guardian of the child may have to the Special Education Needs and Disability Tribunal (SENDIST) will be final.
19. If a parent or guardian of a child in respect of whom a statement is maintained by the local education authority appeals to SENDIST either against or for naming the UTC in the child's SEN statement, then the decision of the Tribunal on any such appeal shall be binding and shall, if different from the Secretary of State, be substituted for the Secretary of State's decision.
20. Where the UTC has consented to be named on a child's statement of SEN, or the Secretary of State or SENDIST have determined that it should be named the UTC shall admit the child.