

**CHARGES FOR ACTIVITIES POLICY**

**1. Introduction**

The Education Reform Act 1998 contains provisions relating to charges for School activities. Both the Local Education Authority and the Governors are required to have a policy concerning what may or may not be charged for by schools in relation to the Act and this must be published to parents.

There are some circumstances in which legislation allows a charge for school activities and the Governors have decided that they should be made as follows:

1. Activities which are not related to the National Curriculum or prescribed examination out of school time, including fieldwork expeditions and theatre and museum trips and visits.
2. Materials used in Technology subjects (Food and Craft) where parents have agreed in advance that they wish to keep the finished product. This will mean providing ingredients in the case of Food Technology and in Craft Technology either purchasing the finished article made from materials provided by the department or providing the materials for the finished article.
3. Board and lodging charges for residential visits taking place in school time, subject to half remission to those parents in receipt of Income Support or Family Credit benefits and who wish their child to take part in the activity.
4. Examination Entry Fees – See examination Entry Policy.

**2. Instrumental Music**

Instrumental Music Teaching and the hire of an instrument will be available through the UTC. Wherever possible the UTC will provide the instrument at nil cost, with the provision that the instrument always remain on the UTC site.

**2.1 Instrumental Teaching**

This will be charged by a 20 min period and will be subdivided by the number of students have a lesson. There will be remission for students undertaking a course such as GCSE where there is a performance element and remission based on FSM or FIS.

**2.2 Ensembles**

This will have no charge.

**3. Payments**

All payments will be collected termly in advance to ensure attendance at lessons. This policy will be kept under review in the light of any further advice given by the Department for Education.

Parents should inform the Pastoral Manager, in confidence, if they are in receipt of Family Income Supplement or Family Credit at any time so that the circumstances can be taken into account when activities are being arranged.

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#### 4. Sport

Students who are selected for county or regional matches or sports meetings are assisted on request. Fees are paid for entry to the above events.

There may be other educational activities where financial support is required. Application for support may be made to the Curriculum and Pupil Welfare Committee for their consideration. The Committee's decision is final.

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